

Concord Free Public Library has purchased a subscription to eAudiobooks or downloadable audiobooks from NetLibrary and Recorded Books, Inc.

In order to use the eAudiobooks, you must register and create a free account with NetLibrary.

People who live or work in Concord are eligible to register.

How to Register/Create an Account

Concord residents may register by

- Calling 978-318-3301 (Circ Desk)
978-318-3347 (Ref Desk)
978-318-3350 (Fowler)
 - Visiting the library web page at www.concordlibrary.org
- or
- Going to the Main or Fowler Library

Non-Concord residents who work or attend schools in town **must** come to the Library to register. Please bring proof of your employment in Concord or student ID.



Criterion for Players:

Many players are designed primarily for use with music. Functions important for downloadable eAudiobooks include:

- **Support of Windows Media Player/Digital Rights Management (WMP/DRM) encrypted files.**
- Adequate memory—256MB will hold one eight-hour book, 512MB will hold two books, 1G will hold four books, etc.
- Bookmarking or “Off/On” defined as shutting player off without stopping/pausing, then restarting player to return to same place in file.
- Full time display/Forward/Reverse are other aids to navigability.
- Ability to play 34kbps WMA files.

Please note: **NetLibrary eAudiobooks cannot be played on Macs or downloaded to iPods** because they do not support the necessary license agreement and the required software at this time.

Concord Free Public Library

129 Main Street
Concord, MA 01742
Web site : www.concordlibrary.org

Telephone # s:
(978)-318-3301 (Circ)
(978)-318-3347 (Ref)
(978)-318-3350 (Fowler)

eAudiobooks

Downloadable Audiobooks



Concord Free Public Library



Quick-Start Guide for eAudiobook Users

**Access your library's
eAudiobooks from home!**

How to Get Started

Downloading an audiobook:

Step 1—Create an Account (see back)

Step 2—Once registered...

- Go to the homepage for NetLibrary/Recorded Books at www.netlibrary.com
- Enter your username and password
- Click the **Log In** button

Step 3—Choose an Audiobook

- Use basic or advanced search to find title to download
- Use **Show Details and Listen to Preview** to hear more about an eAudiobook
- Check out up to 10 books at one time

Step 4—Download an Audiobook

- Click on **Download this Audiobook**
- Select **Checkout and Download CD Quality**
- Once transfer begins, choose **Save** and save it to your computer hard drive or desktop...

Step 5—Acquire the License (**This is a vital step.**)

- Open the file (in WMP format) you just downloaded
- Double click on the highlighted title to acquire the license
- Enter your NetLibrary username and password and **click on Log In**
- The license is then downloaded and you are prompted to play the audiobook

To Transfer to a MP3 Player

Before starting to transfer, make sure

- You have downloaded the CD Quality file to your computer
- You have already opened the eAudiobook in Windows Media Player 9 or 10 and **acquired the license prior to beginning the transfer**
- Your device is Windows Media Player/Digital Rights Management (WMP/DRM) compatible

Transferring an audiobook:

- Attach your MP3 player to your computer

- Locate and open the file on your computer, right click on the file and select **Add to Sync List**
- Click on **Start Sync**
- Once transfer is complete, disconnect your MP3 player from the computer USB port (right click on the green arrow at the lower right hand corner of your computer screen to safely remove your portable device from the computer)

To Renew an Audiobook

- Go to www.netlibrary.com
- Log in to your account
- Click on **My Checked Out Items** in top right corner
- Select the title you wish you renew by clicking on **Download Audiobook**
- Select **Renew Your Checkout for 21 Days**

To Delete an Audiobook

- Locate the file
- Select **File**
- Select **Delete**

(You need to delete eAudiobooks from your MP3 player manually.)