

Concord Free Public Library has purchased a subscription to eAudiobooks or downloadable audiobooks from NetLibrary and Recorded Books, Inc.

In order to use the eAudiobooks, you must register and create a free account with NetLibrary.

People who live or work in Concord are eligible to register.

How to Register

Concord residents may register by

- Calling 978-318-3301 (Circ Desk)
978-318-3347 (Ref Desk)
978-318-3350 (Fowler)
 - Visiting the library web page at www.concordlibrary.org
- or
- Going to the Main or Fowler Library

Non-Concord residents who work in town **must** come to the Library to register. Please bring your employment ID.

See back for **how to get started** on your computer and portable device.



Criterion for Players:

Many players are designed primarily for use with music. Functions important for downloadable eAudiobooks include:

- **Support of Windows Media Player/Digital Rights Management (WMP/DRM) encrypted files.**
- Adequate memory—256MB will hold one eight-hour book, 512MB will hold two books, 1G will hold four books, etc.
- Bookmarking or “Off/On” defined as shutting player off without stopping/pausing, then restarting player to return to same place in file.
- Full time display/Forward/Reverse are other aids to navigability.
- Ability to play 34kbps WMA files.

Please note: **NetLibrary eAudiobooks cannot be played on Macs or downloaded to iPods** because they do not support the necessary license agreement and the required software at this time.

Concord Free Public Library

129 Main Street
Concord, MA 01742
Web site : www.concordlibrary.org

Telephone # s:
(978)-318-3301 (Circ)
(978)-318-3347 (Ref)
(978)-318-3350 (Fowler)

eAudiobooks

Downloadable Audiobooks



Concord Free Public Library



Quick-Start Guide for eAudiobook Users

**Access your library's
eAudiobooks from home!**

How to Get Started

Downloading an audiobook:

Step 1—Create an Account (see back)

Step 2—Once registered...

- Go to the homepage for NetLibrary/Recorded Books at www.netlibrary.com
- Enter your username and password
- Click the **Log In** button

Step 3—Choose an Audiobook

- Use basic or advanced search to find title to download
- Use **Show Details and Listen to Preview** to hear more about an eAudiobook
- Check out up to 10 books at one time

Step 4—Download an Audiobook

- Click on **Download this Audiobook**
- Select **Checkout and Download CD Quality**
- Once transfer begins, choose **Save** and save it to your computer hard drive or desktop...

Step 5—Acquire the License (**This is a vital step.**)

- Open the file (in WMP format) you just downloaded
- Double click on the highlighted title to acquire the license
- Enter your NetLibrary username and password and **click on Log In**
- The license is then downloaded and you are prompted to play the audiobook

To Transfer to a Portable Device

Before starting to transfer, make sure

- You have downloaded the CD Quality file to your computer
- You have already opened the eAudiobook in Windows Media Player 9 or 10 and **acquired the license prior to beginning the transfer**
- Your device is Windows Media Player/Digital Rights Management (WMP/DRM) compatible

Transferring an audiobook:

- Attach your portable player to your computer
- Locate the file on your computer, right

click on file and select **Add to Sync List**

- Open Windows Media Play, select **File/CDs and Devices/Synchronize**
- Choose title under sync list in left window—choose player in right window
- Click on **Start Sync**
- Once transfer is complete, disconnect your portable player from USB port (click on the green arrow at the bottom right corner of your computer screen)

To Renew an Audiobook

- Go to www.netlibrary.com
- Log in to your account
- Click on **My Checked Out Items** in top right corner
- Select the title you wish you renew by clicking on **Download Audiobook**
- Select **Renew Your Checkout for 21 Days**

To Delete an Audiobook

- Locate the file
- Select **File**
- Select **Delete**

(You need to manually delete eAudiobooks in your MP3 player.)