



Photography & Filming Policy

Non-commercial photography, filming, and recording are welcome in all public areas of the Concord Free Public Library (the "Library") within the following guidelines:

- Photography, filming, and recording and any associated equipment may not interfere in any way with Library operations;
- Photography, filming, and recording and any associated equipment may not disturb members of the public;
- Photography, filming, or recording of other patrons may only occur with their express consent (or consent of a parent or guardian in the case of a minor);
- No photography, filming, or recording of Library events may occur without the approval of Library staff; and
- No photography, filming or recording may occur in Special Collections without permission from Special Collections staff.

No commercial and media photography, filming, or recording (including formal, wedding, and engagement photography) may occur without the written approval of the Library Director, the Concord Free Public Library Corporation, or their appointed designee.

Any consent granted pursuant to this Policy to permit photography or filming may be revoked by the Library Director or designee at any time.

The Concord Free Public Library frequently photographs, films, or records programs and events for its own publicity and promotional purposes. Attendance at programs and events is considered consent to photography, filming, or recording, but Library staff will make an effort to inform patrons when photography, filming, or recording is occurring and to provide reasonable accommodations for those who wish to opt out of photography, filming, or recording.

Policy Approved by the Library Committee January 17, 2023

Policy Approved by Library Trustees, February 8, 2023